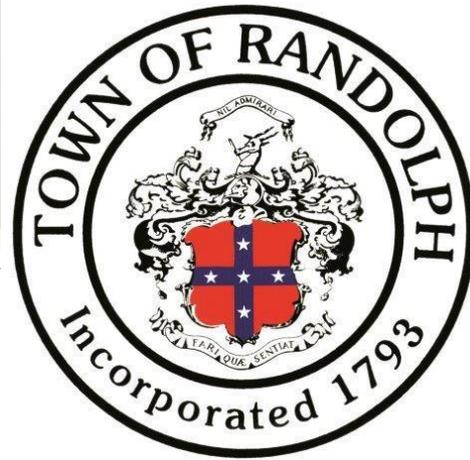


# 2019 CITIZENS ACADEMY



**BRIAN P. HOWARD**  
**TOWN MANAGER**

# CITIZEN ACADEMY GOALS

- Develop your understanding of what goes into both long-term planning and day-to-day operations
- Engage in ongoing discussions of the issues that shape our community
- Generate more interest in getting you and other residents to take a more active role in changing the future of Randolph

# SESSION SCHEDULE

Session 1 9/18/19	Overview of Randolph	Brian Howard, Town Manager Christine Griffin, Town Attorney Cheryl Sass, Acting Town Clerk
Session 2 9/25/19	Police Station	William Pace, Police Chief
Session 3 10/2/19	Building Department, Town Planner Zoning Board/ Conservation Health Department	Ron Lum, Building Commissioner Michele Tyler, Town Planner Joseph Dunn, Conservation Agent Gerard Cody, Board of Health Director
10/9/19	<b>NO SESSION IN HONOR OF YOM KIPPUR</b>	
Session 4 10/16/19	DPW, Highway, Water / Sewer	Keith Nastasia, Superintendent of DPW
Session 5 10/23/19	Fire Department	Richard Donovan, Fire Chief
Session 6 10/30/19	Treasurer / Collector Finance Assessor	Jean Richard, Treasurer Janine Smith, Finance Director Robert Cole, Principal Assessor
Session 7 11/6/19	Library	Elizabeth LaRosee, Director
Session 8 11/13/19	Randolph Intergenerational Community Center / Veterans Services  Graduation & Open Discussion	Brian Howard, Elizabeth LaRosee  Kevin Cook, Director of Veterans Services  Brian Howard, Town Manager Donna Hall, Assistant to Town Manager

# TOWN OVERVIEW

## ➤ **Norfolk County**

➤ **Area:** 10.5 sq. miles

➤ **Population:** 32,218

➤ **Founded:** 1793

- Originally south precinct of Braintree
- Named for Peyton Randolph
- 1<sup>st</sup> President of the Continental Congress



## ➤ **Form of Government:**

- 1793 - 2010 Town Meeting/Selectman
- 2010 – present Town Council / Town Manager
- *\*We are a city – “known as the Town” – 1 of 13 in Massachusetts*

➤ **Congressional District:** 7<sup>th</sup> House

## ➤ **Senate & Legislative Districts:**

(Norfolk, Bristol, Plymouth)

→Senate Rep. Walter Timilty

→Rep. William Driscoll, 7<sup>th</sup> Norfolk

→Rep. Mark Cusack, 5<sup>th</sup> Norfolk

→Rep. Bruce Ayers, 1<sup>st</sup> Norfolk

# GOVERNING DOCUMENTS

## What Guides Us?

- Town Charter
- State Law
- State Rules / Regulations
- Local Ordinances

# ELECTED OFFICIALS

- **Town Council: 9 Members**

(5 Elected At-Large / 4 Districts)

(Jason Adams, Kenrick Clifton, William Alexopoulos, James Burgess, Jr, Natacha Clerger, Ryan Egan, Arthur Goldstein, Katrina Huff-Larmond and Christos Alexopoulos)

- **School Committee: 7 Members**

(6 Elected At-Large / 1 Town Council Member)

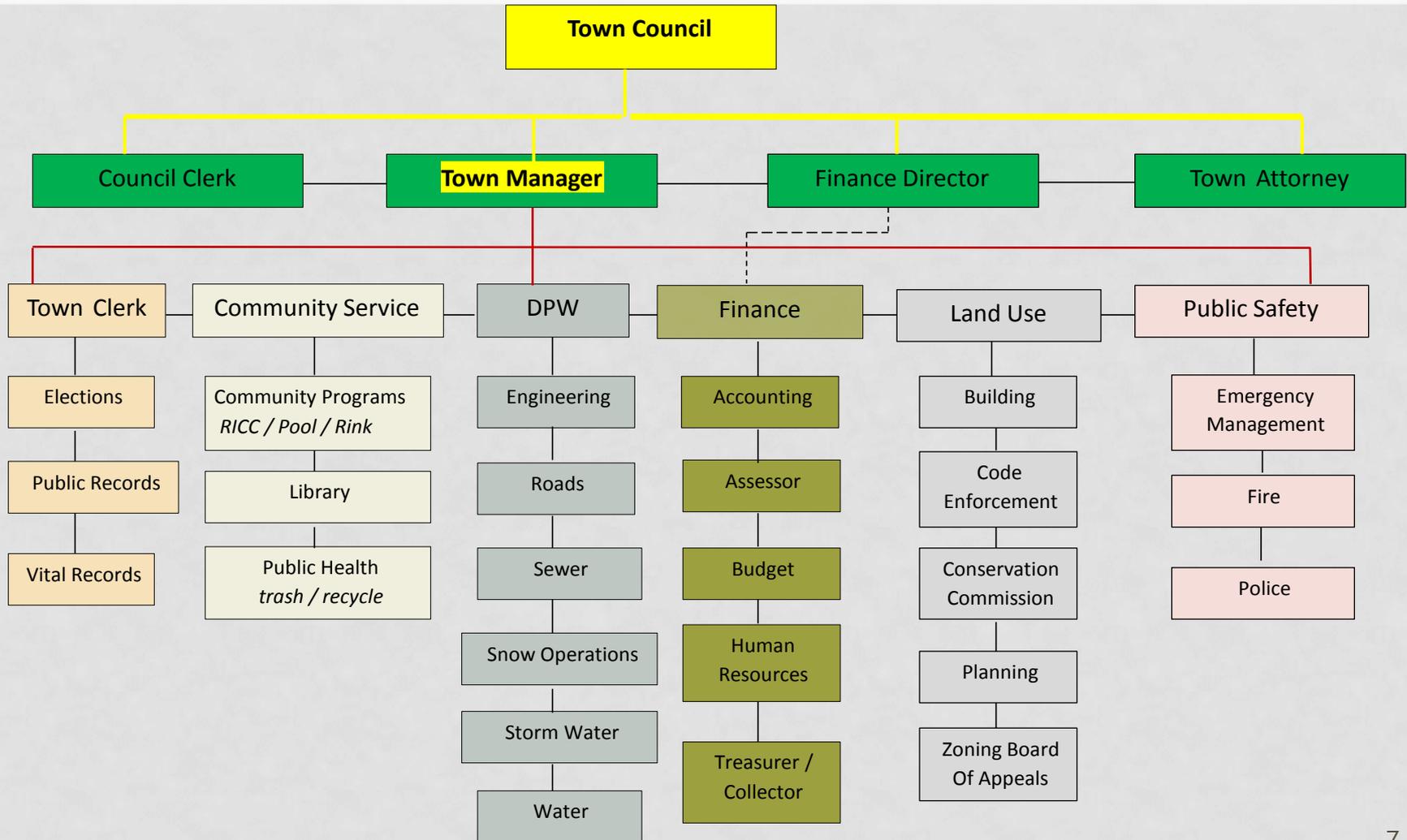
(Ida Gordon, Andrea Nixon, Pamela Davis, Cheryl Frazier, Abdi Ibrahim, Christina Paul and Natacha Clerger)

- **Stetson Trustees: 3 Members**

(3 Elected At-Large)

(Henry Cooke, IV, Judith Gangel and Sheila Swanwick)

# DEPARTMENT ORGANIZATIONAL CHART



# TOWN GOVERNMENT

## LEGISLATIVE

### TOWN COUNCIL

- Approves Annual Budget and Capital
- Town Ordinances – Zoning / General
- Road Commissioners
- Call Elections
- Ratify Town Manager appointments

## EXECUTIVE

### TOWN MANAGER

- Runs Day-to Day operations of Town
- Appoints Town Employees, Boards, Committees
- Human Resources / Personnel Functions
- Creates Operating Budget and Capital
- Negotiates all contracts

# OTHER KEY TOWN BOARDS



## **License Board**

7 Members (3 Must be Randolph Residents)

(Police Chief, Fire Chief, Building Commissioner & Health Commissioner)

- Regulate food & liquor license in Randolph
- Entertainment – Liquor – Hotels – Food – Common Victualler

## **Housing Authority**

5 Members (4 appointed by Town Manager / 1 appointed by Governor)

- Oversee Public Housing in Randolph
- State & Federal Housing Programs
- RHA owned units- Decelle, Sunshine & Elderly Drive

## **Randolph Redevelopment Authority**

Independent body – 5 members ( 4 appointed by Town Manager / 1 appointed by DHCD)

- Create Urban Renewal Plan (URP)
- Broad Powers to assist in investment & development
- Absentee owners, under-utilization and abandon properties

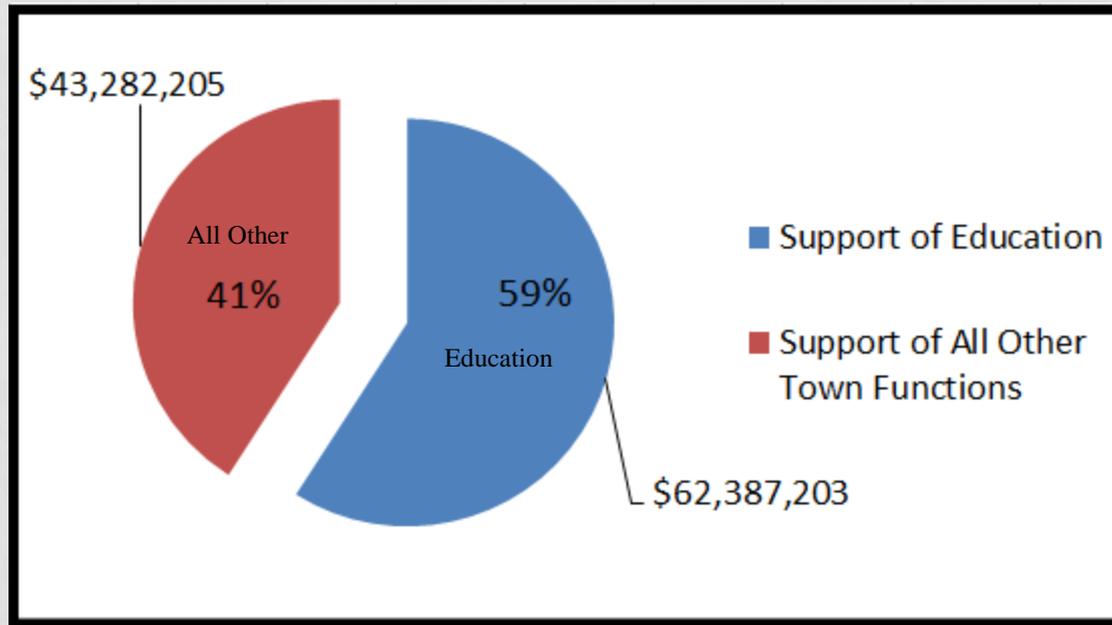
# BOARDS



# COMMITTEES

- Board of Assessors
  - Board of Health
- Community Preservation Committee
  - Conservation Committee
    - Council of Aging
  - Disabilities Commission
  - Historical Committee
    - Housing Authority
    - Licensing Board
    - Planning Board
  - Zoning Board of Appeals

# BUDGET



## Next Three Largest Town Budgets:

Police	\$7.5 Million
Fire	\$6.9 Million
DPW (including trash)	\$4.8 Million

# GROWING FINANCIAL STABILITY

## RESERVES POSITION

	FY18	FY19	FY20
General Stabilization	\$ 5,649,624	\$ 5,784,530	\$ 5,926,637
Prior Fiscal Year Revenue	\$ 93,412,021	\$ 96,408,836	\$ 99,941,738
	6.05%	6.00%	5.93%

*\*Based on projection to maintain compliance with fiscal policy a transfer of \$69,867 into Stabilization is needed during FY20.*

*Fiscal Policies call for 6% of net operating revenue – to clarify and enhance measurability calculation is based on prior fiscal year total revenue.*



**JOIN A  
BOARD OR  
COMMITTEE**

**WATCH TOWN  
COUNCIL  
MEETINGS ON  
CABLE /  
FACEBOOK  
LIVE**

**FOLLOW  
RANDOLPH,  
MA  
ON FACEBOOK**

**SIGN UP  
FOR EMAIL / TEXT  
ALERTS ON  
TOWNOFRANDOLPH.COM  
AND HYPEREACH**

**SIGN UP  
FOR  
CALENDAR  
EVENTS AT  
BURBIO.COM**



Thanks for your  
participation!