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Public Health Commissioner

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Public Health Nurse

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Principal Clerk

Cheryl Witherspoon
Code Enforcement Officer

Jean Gillan
Randolph Animal Control



RANDOLPH
PUBLIC HEALTH
41 South Main Street
Randolph, MA 02368
MAIN TEL: 781-961-0924

www.randolph-ma.gov

BOARD OF HEALTH

Patricia M. Cedeño-Zamor, Ph.D./MSW/MHA
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October 15, 2025

Health Permit Renewal Instructions

1. Visit <https://permiteyes.us/randolph/loginuser.php>
 2. Once there, login into your account.
→ If you do not have an account, click “New User Register Here” and follow the instructions to create your account and begin to enter some basic information. Once you are signed up, go to Step 3;
 3. On the top left of the homepage, click the “New Application” button.
 4. Click the “BOH” icon.
 5. Then click the application you need (Food Establishment, Mobile Food Vendor, Temporary Food Events or Tobacco Sales)
 6. Complete the form.
 7. Your application will then appear “Pending”.
 8. Use the “Paperclip” icon to the right of your application to attach any required supporting documents.
 9. Use the “Eye” icon to the left of your application number to view the status.
 10. *After your application has been reviewed, you will receive an email from **PermitEyes** notifying you to pay for your permit using the **online payment option**. You will also receive an email when your permit is ready to print. Please notify the Health Department in the event you are unable to print your permit. *
- Note:** If the “chat” bubble appears red, please click on it and answer the questions.

An application is considered complete after submitting the required documents and paying your permit fee. You may pay electronically via PermitEyes or you may also mail or hand deliver a Check, Cash or Money order payable the “Town of Randolph” to the Public Health Office at Town Hall.

If you have any questions concerning this matter, please contact this office at (781) 961-0924 or health-permits@randolph-ma.gov.

**This is an important document.
Please have it translated.**

**Este es un documento importante.
Por favor, tradúzcalo.**

**Sa a se yon dokiman enpòtan.
Tanpri fè tradui li.**

**Đây là một tài liệu quan trọng.
Vui lòng dịch nó.**

If you are having trouble using the online permit module, you may submit a paper application with the appropriate fee to our office at Town Hall, 41 South Main Street, Main Floor.