

Town of Randolph: Priority for ADA Transition Plan - Town Owned Buildings

Priorities:

Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
 Some toilet rooms issues compromise Program Access.
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**

- Cost of design is not included.
- Does not include costs when note indicates future work.
- Labor cannot be estimated for all remedies.
- There is no cost noted when it's presumed to be a maintenance issue.
- Cost based on a national average. Cost is not based on prevailing wage.
- There is no cost noted when it's presumed to be a maintenance issue.
- Does not include costs for accessibility renovation to outdoor areas or handrails.

Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.

Information Provided by Institute for Human Centered Design												Project Management for the Town of Randolph		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Town Hall	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%) H. Running slope > 1:20 (5.00%)	Approaching Main Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%). Reduce running slope to be no steeper than 1:20 (5.00%).	1	\$0			
2	Town Hall	A. Exterior Access Route	M. Route not maintained in operable working condition	Town Hall Elevator Entrance	Ext.		Priority 1	Program Access	Ensure the accessible route is maintained in operable working condition.	1	\$0			
3	Town Hall	C. Off-Street Parking Lot or Garage	B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces G. Access aisle not provided	Parking-By Town Hall Elevator	Ext.		Priority 1	Program Access	Provide a van accessible parking space and marked access aisle that are both at least 96" wide, and provide a car space access aisle that is at least 60" wide. (Re-stripe).	1	\$0			
4	Town Hall	G. Entrance	C. Directional sign to accessible entrance not provided	Main Entrance	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			
5	Town Hall	G. Entrance	C. Directional sign to accessible entrance not provided	Town Hall Entrance - North Side	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			
6	Town Hall	A. Means of Egress	B. Tactile exit sign not provided	South Stairwell	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door.	1	\$232			

Information Provided by Institute for Human Centered Design

**Project Management for the
Town of Randolph**

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
7	Town Hall	A. Means of Egress	B. Tactile exit sign not provided	North Stairwell	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door.	1	\$232			
8	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Main Egress to Stairs	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door.	1	\$232			
9	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	South Exit to Tax Collector	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$432			
10	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Town Hall Exit -North Side	G		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$432			
11	Town Hall	A. Means of Egress	O. Illuminated ISA symbol not provided (MAAB)	Town Hall Accessible Exit Near Stairs	G		Priority 1	Safety	Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$200			
12	Town Hall	A. Means of Egress	P. Directional sign to accessible emergency exit not provided	Exit by Police Station	Ground floor		Priority 1	Safety	Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$232			
13	Town Hall	B. Interior Access Route	A. Route < 36" wide	Engineering	2		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
14	Town Hall	B. Interior Access Route	B. Obstructed by protruding objects	Lobby	1		Priority 3	Additional Access	Provide a cane-detectable barrier.	1	\$306			
15	Town Hall	B. Interior Access Route	B. Obstructed by protruding objects L. Vertical clearance < 80" above finished floor	Ground Floor Exit by Police	Ground floor		Priority 3	Additional Access	Provide a cane-detectable barrier underneath stair.	1	\$960			
16	Town Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Near Town Manager/HR	2		Priority 3	Additional Access	Relocate items to maintain the required 18" min. clear floor space on the pull side of the door.	1	\$0			
17	Town Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Engineering Department	2		Priority 3	Additional Access	Relocate items to maintain the required 18" min. clear floor space on the pull side of the door.	1	\$0			
18	Town Hall	C. Doors, Doorways, & Gates	K. Threshold > 1/2" high	Main Entrance	Ext.		Priority 1	Program Access	Alter the threshold to be 1/2" high max.	1	\$150			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Randolph		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
19	Town Hall	E. Stairways	D. Handrails do not extend 12" from stairs	Elevator Entrance	G		Priority 3	Additional Access	Bottom: Ensure handrails extend to one tread depth beyond the last riser.	1	\$0			
20	Town Hall	G. Elevator	L. Tactile stars not provided at main entry level	Elevator	G		Priority 1	Program Access	Provide a tactile star on both sides of jambs at main floor. At other floors, provide appropriate number. Provide a tactile star at the main floor on the control panel within the car.	1	\$96			
21	Town Hall	H. Signage	A. Signage is not provided	Near Town Manager/HR	2		Priority 1	Program Access	Locate compliant signage alongside the door on the latch side.	1	\$232			
22	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Main Egress to Stairs	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
23	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Near Town Attorney	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
24	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Town Attorney	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
25	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Chapin Hall North Entrance	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
26	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Near Town Manager	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Mount signs so that the baseline of the lowest tactile character is 48" min. above finished floor and the baseline of the highest tactile character is 60" max. above the finished floor. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
27	Town Hall	H. Signage	B. Raised characters not provided on sign	Engineering Department	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
28	Town Hall	H. Signage	G. Sign not located on the latch side of the door	South-Tax Collector	1		Priority 2	Navigational Issue	Locate the sign at permanent rooms alongside the door on the latch side.	1	\$0			
29	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Lincoln Room	1		Priority 2	Navigational Issue	Locate designation sign on the right side of the double door.	1	\$0			
30	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Clerk/Registrar Office	1		Priority 2	Navigational Issue	Relocate trash receptacle to provide a clear floor space of 18" min. by 18" min.	1	\$0			
31	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	South Stairwell	2		Priority 2	Navigational Issue	Relocate furniture to provide a clear floor space of 18" min. by 18" min.	1	\$0			
32	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Town Council	2		Priority 2	Navigational Issue	Relocate trash bin to maintain the required 18" min. by 18" min. clear floor space at the designation sign.	1	\$0			
33	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Engineering	2		Priority 2	Navigational Issue	Relocate stored items to provide a clear floor space of 18" min. by 18" min.	1	\$0			

Information Provided by Institute for Human Centered Design												Project Management for the Town of Randolph		
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
34	Town Hall	J. Service Counter	B. Counter > 36" high	Health Department	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
35	Town Hall	J. Service Counter	B. Counter > 36" high	DPW Superintendent's Office	2		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
36	Town Hall	J. Service Counter	B. Counter > 36" high	Town Council	2		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
37	Town Hall	M. Dining or Work Surfaces	C. Knee or toe clearance not provided D. Top of dining/work surface < 28" or > 34"	Engineering	2		Priority 1	Program Access	Provide at least one work surface with 27" min. knee and toe clearance.	1	\$700			
38	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Lincoln Room	1		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
39	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Washington Room	1		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
40	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Chapin Hall	2		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
41	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Ladies/ Womens	1		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
42	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Men's Toilet Room - Lobby	1		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
43	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Men's Toilet Room	2		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
44	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Women's Toilet Room	2		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
45	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Women's Toilet Room	1		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
46	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Men's Toilet Room - Lobby	1		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
47	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Men's Toilet Room	2		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
48	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Women's Toilet Room	2		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
49	Town Hall	D. Toilet Compartment	U. Door pull not provided	Men's and Women's Toilet Room - Lobby	1		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	2	\$140			
50	Town Hall	D. Toilet Compartment	U. Door pull not provided	Men's Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			

Information Provided by Institute for Human Centered Design											Project Management for the Town of Randolph			
ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
51	Town Hall	D. Toilet Compartment	U. Door pull not provided	Women's Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight	1	\$70			
52	Town Hall	Chair		Women's Toilet Room	2		Priority 4	Enhanced Usability	Recommend ensuring that the location of the chair is maintained in a position that does not interfere with the maneuvering clearance at the toilet room exit door or with the accessible route to the toilet compartments.	1	\$0			
53	Town Hall	Designation Sign		Washington Room	1		Priority 4	Enhanced Usability	Recommend, if both doors are active, if a leaf is held open, make the other leaf the open door in order to provide a clear floor space of 18" min. by 18" min. at the sign located on the wall.	1	\$0			
54	Town Hall	Designation Sign		Chapin Hall	2		Priority 4	Enhanced Usability	Recommend, if both doors are active, if a leaf is held open, make the other leaf the open door in order to provide a clear floor space of 18" min. by 18" min. at the sign located on the wall.	1	\$0			