

Instructions:

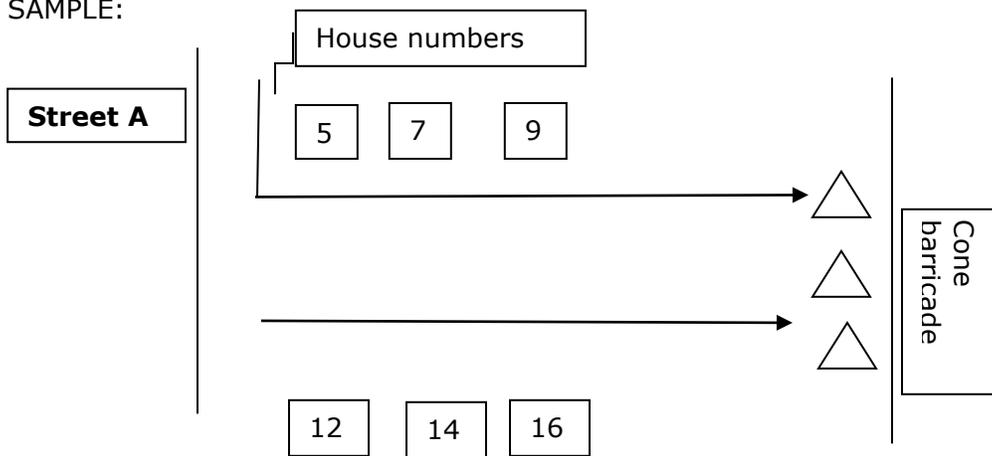
You are required to obtain signatures from one adult resident in each household that will be affected in the area. Once that is completed, you must seek the approval of the Chief of Police, Fire Chief, and DPW Superintendent.

Application form **MUST** be submitted to the Town Managers office for final approval.

You may barricade the street with easily removable objects (example, trash barrels, orange cones) to allow emergency access. No vehicles will be allowed to be used as a barricade

We also ask that you provide a map / drawing of the street to show location of event and area that is blocked off.

SAMPLE:



Street Drawing Here:

BLOCK PARTY REQUEST FORM

Form must be returned for approval two weeks prior to event.

Today's date:	
Contact 's Name:	
Address:	
Telephone Number:	
Email Address:	
Block Party Information	
Date of Event:	
Location of Block Party: (ex. House Number to last house participating)	
Start and End time of Block Party	
Signature:	

By signing we the residents of the above listed street agree and acknowledge all rules and regulations. If request is granted,

- Access shall be provided to all residents and guests during the event, even if not attending
- The street may only be closed during 10a.m to 8p.m.
- Clear and easily readable signs shall be posted, stating "Road Closed, Block Party"
- No alcoholic beverages are allowed on public streets
- All trash and garbage shall be picked up and removed
- The Town of Randolph will enforce the Town's laws prohibiting excessively loud music
- The Town is not responsible for any injuries, accidents or liabilities that might occur during the event
- Fireworks are illegal in the Town of Randolph

Approved by:

Chief of Police: _____

Date:

Fire Chief: _____

Date:

DPW Superintendent: _____

Date:

For Town Manager's office use only

Date form returned to Town Manager's office	
Approved Town Manager's office, by:	

