

Town of Randolph: Priority for ADA Transition Plan - Town Owned Buildings

Priorities:

- Priority 1: Program Access* or Safety
- Priority 2: Navigational Issue
- Priority 3: Additional Access*
- Priority 4: Enhanced Usability

***Note:**

Some toilet rooms issues compromise Program Access.
Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**

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 - Does not include costs for accessibility renovation to outdoor areas or handrails.
- Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.*

Information Provided by Institute for Human Centered Design

Project Management for the Town of Randolph

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Central Fire Station	A. Exterior Access Route	F. Surface openings > 1/2"	By Ramp at West Accessible Entrance	Ext.		Priority 1	Program Access	Ensure that openings are 1/2" max.	1	\$0			
2	Central Fire Station	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	By Parking	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
3	Central Fire Station	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%) M. Route not maintained in operable working condition	By Parking	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%). Ensure the accessible route is maintained in operable working condition.	1	\$0			
4	Central Fire Station	C. Off-Street Parking Lot or Garage	A. Total # of parking C. Total # of designated van accessible spaces O. Sign does not have the designation "Van Accessible" P. Sign bottom < 60" above finished grade	Parking Next to Accessible Entrance	Ext.		Priority 1	Program Access	Add the designation "Van Accessible" to the sign located at the van accessible space. Locate sign with the bottom of the sign 60" above the ground.	1	\$0			
5	Central Fire Station	E. Exterior Ramp	Q. Edge protection < 4" high	Ramp at West Accessible Entrance	Ext.		Priority 1	Program Access	Provide edge protection that prevents the passage of a 4" diameter sphere, where any portion of the sphere is within 4" of the finished floor or ground surface.	1	\$0			
6	Central Fire Station	G. Entrance	C. Directional sign to accessible entrance not provided	South Main Entrance From Parking	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			

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7	Central Fire Station	G. Entrance	C. Directional sign to accessible entrance not provided	North Main Entrance	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			
8	Central Fire Station	H. Emergency Exit	B. Tactile sign not provided at exit C. Directional sign to accessible emergency exit not provided	North Main Exit	1		Priority 1	Program Access	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	2	\$464			
9	Central Fire Station	B. Interior Access Route	B. Obstructed by protruding objects	Emergency Kit by Deputy Chief's Office	1		Priority 3	Additional Access	Provide a cane-detectable barrier below the emergency kit 27" max. above the finished floor.	1	\$306			
10	Central Fire Station	H. Signage	A. Signage is not provided F. International Symbol of Acc. not provided	Single-User Accessible Public Toilet Room	1		Priority 1	Program Access	Locate compliant signage alongside the door on the latch side with raised characters between 48" and 60" above the finished floor. Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
11	Central Fire Station	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Fire Prevention and Code Enforcement Office	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	3	\$696			
12	Central Fire Station	J. Service Counter	B. Counter > 36" high	Near North Main Entrance	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
13	Central Fire Station	A. Overall Access	B. Turning space not provided E. Sign to accessible toilet not provided	Single-User Toilet Rooms Near Apparatus	1		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible toilet or bathing room.	2	\$464			
14	Central Fire Station	A. Overall Access	F. International Symbol of Acc. not provided	Single-User Accessible Public Toilet Room	1		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
15	Central Fire Station	B. Lavatory	F. Mirror above lavatory w/reflective surface > 40"	Single-User Accessible Public Toilet Room	1		Priority 3	Additional Access	Lower mirror so that the bottom surface is at 40" max. above the finished floor.	1	\$256			
16	Central Fire Station	C. Single-User Toilet	Shelf is a protruding object	Single-User Accessible Public Toilet Room	1		Priority 3	Additional Access	Relocate shelf. (Recommend placing shelf above the lavatory once the lavatory mirror has been lowered.)	1	\$256			

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1	Corkin Building	E. Exterior Ramp	E. Handrails < 34" or > 38" above ramp surface F. Handrails not provided at both sides if rise is > 6"	West Ramp	Ext.		Priority 3	Additional Access	Alter so the handrails are 34"- 38" high above the ground or finished floor. Provide handrails on both sides.	1	\$0			
2	Corkin Building	F. Exterior Stair	Q. Handrails not provided	Main Entrance	Ext.		Priority 1	Program Access	Provide handrail on one side.	1	\$0			
3	Corkin Building	G. Entrance	R. Door requires > 15 lbs. of force to open	Main Entrance	Ext.		Priority 3	Additional Access	Adjust closers so doors do not require more than 15 pounds of force.	1	\$0			
4	Corkin Building	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Main Entrance	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. If the exit sign is replaced with an illuminated exit sign, provide an illuminated International Symbol of Accessibility (ISA).	1	\$232			
5	Corkin Building	B. Interior Access Route	A. Route < 36" wide	To Cubicle Work Areas	1		Priority 3	Additional Access	Relocate chair to ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
6	Corkin Building	C. Doors, Doorways, & Gates	H. Mat not securely attached	Lobby	1		Priority 3	Additional Access	Secure the mat to prevent tripping hazard.	1	\$0			
7	Corkin Building	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Single-User Toilet Room	1		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			

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8	Corkin Building	H. Signage	A. Signage is not provided	Single-User Toilet Room	1		Priority 1	Program Access	Locate compliant signage alongside the door on the latch side.	1	\$232			
9	Corkin Building	B. Lavatory	E. Plumbing underneath is exposed H. Mat not securely attached	Single-User Toilet Room	1		Priority 1	Safety	Insulate or otherwise configure pipes to prevent contact for at least one lavatory. Secure the mat located underneath the lavatory.	1	\$92			
10	Corkin Building	C. Single-User Toilet	B. Flush control not on open side M. Toilet paper dispenser is not compliant	Single-User Toilet Room	1		Priority 3	Additional Access	Relocate the flush control to the open side. Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the	1	\$630			
11	Corkin Building	F. Dispensers	A. Controls > 48" high D. Dispenser acts as a protruding object	Single-User Toilet Room	1		Priority 3	Additional Access	Relocate the paper towel dispenser so the operable part is 48" max. above the finished floor. Relocate the paper towel dispenser to the rear wall, so it is located out of the circulation pathway.	1	\$256			
12	Corkin Building	K. Baby Changing Table	A. 30" x 48" clear floor space not provided	Single-User Toilet Room	1		Priority 3	Additional Access	Relocate the chair to ensure a 30" by 48" clear floor space positioned for a forward approach is provided at the baby changing table.	1	\$0			

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1	Friendly Food Pantry	C. Off-Street Parking Lot	A. Total # of parking B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces N. Sign not provided O. Sign does not have the designation "Van Accessible" P. Sign bottom < 60" above finished grade	Parking	Ext.		Priority 1	Program Access	Ensure the sign at the car accessible space is located with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. At the van accessible space, include a sign with the International Symbol of Accessibility (ISA), and add the designation "Van Accessible".	1	\$0			
2	Friendly Food Pantry	G. Entrance	V. Closing speed not compliant	Main Entrance, West Egress Door	Ext.		Priority 1	Program Access	Adjust door closer so that from an open position of 90 degrees, the time required to move the door to a position of 12 degrees from the latch is 5 seconds min.	1	\$0			
3	Friendly Food Pantry	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Main Entrance, West Egress Door	1		Priority 1	Program Access	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.	1	\$432			
4	Friendly Food Pantry	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Main Entrance, West Egress Door	1		Priority 1	Program Access	Reverse the swing of the door and relocate the shelf to provide maneuvering clearance.	1	\$1,884			

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1	North Randolph Fire Station	H. Emergency Exit	B. Tactile sign not provided at exit D. Illuminated Int. Symbol of Acc. not provided (MAAB 2006)	East Accessible Egress in Apparatus Room	1		Priority 1	Program Access	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$432			
2	North Randolph Fire Station	H. Emergency Exit	B. Tactile sign not provided at exit D. Illuminated Int. Symbol of Acc. not provided (MAAB 2006)	West Accessible Egress in Laundry Room Next to Apparatus Room	1		Priority 1	Program Access	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$432			
3	North Randolph Fire Station	H. Emergency Exit	B. Tactile sign not provided at exit D. Illuminated Int. Symbol of Acc. not provided (MAAB 2006)	West Accessible Egress Next to Apparatus Room	1		Priority 1	Program Access	Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$432			

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4	North Randolph Fire Station	B. Lavatory	A. Clear floor space not provided at lavatory	Single-User Toilet Room By Main Entrance	1		Priority 3	Additional Access	Provide at least one lavatory with a 30" min. by 48" min. clear floor space positioned for a forward approach. (Relocate bucket.)	1	\$0			

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1	Randolph Intergenerational Community Center (RICC)	A. Exterior Access Route	J. Level changes > 1/4"	Towards Outdoor Pickleball	Ext.		Priority 1	Program Access	Alter change in level to be 1/4" high max.	1	\$0			
2	Randolph Intergenerational Community Center (RICC)	C. Off-Street Parking Lot or Garage	A. Total # of parking B. Total # of designated accessible parking spaces K. Access aisle < 96" wide at van space	Parking	Ext.		Priority 1	Program Access	Remove the signs with the designation "Van Accessible" from the sign posts at these two (2) car accessible parking spaces. (The access aisle is not wide enough for either space to be van accessible. However, two (2) compliant van accessible parking spaces are located elsewhere in this parking lot.)	1	\$0			
3	Randolph Intergenerational Community Center (RICC)	C. Off-Street Parking Lot or Garage	B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces E. Van space < 132" or <96" wide	Parking	Ext.		Priority 1	Program Access	Remove "Van Accessible" designation signs from the two car accessible middle parking spaces. (The middle spaces shown here are not wide enough to be van accessible, but they both have "Van Accessible" designation signs. The two (2) outer spaces are each van accessible.)	1	\$0			

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4	Randolph Intergenerational Community Center (RICC)	D. Passenger Loading Zones	L. Sign with ISA not provided (MAAB)	Drop-off Area	Ext.		Priority 1	Program Access	Provide a sign that includes the International Symbol of Accessibility (ISA) at the head of the space. Locate the sign so that the bottom is 60" min. above the ground and the top is 96" max. above the ground.	1	\$0			
5	Randolph Intergenerational Community Center (RICC)	A. Means of Egress	B. Tactile exit sign not provided	Multipurpose Room 1	1	106	Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.	1	\$232			
6	Randolph Intergenerational Community Center (RICC)	A. Means of Egress	B. Tactile exit sign not provided	Gym Exit 1	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.	2	\$464			
7	Randolph Intergenerational Community Center (RICC)	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Seniors Only Room	1	104	Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$232			
8	Randolph Intergenerational Community Center (RICC)	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Gym	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced provide an illuminated sign with the International Symbol of Accessibility (ISA).	2	\$464			
9	Randolph Intergenerational Community Center (RICC)	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Exit to Patio	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$232			

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10	Randolph Intergenerational Community Center (RICC)	B. Interior Access Route	B. Obstructed by protruding objects	Cafe	1		Priority 3	Additional Access	Provide a cane-detectable barrier at both counter ends 27" max. above the finished floor.	2	\$612			
11	Randolph Intergenerational Community Center (RICC)	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Kitchen	1		Priority 3	Additional Access	Provide at least 12" maneuvering clearance on the push side of the door or provide an automatic door opener.	1	\$353			
12	Randolph Intergenerational Community Center (RICC)	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Men's Locker Room	1		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
13	Randolph Intergenerational Community Center (RICC)	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Women's Locker Room	1		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
14	Randolph Intergenerational Community Center (RICC)	H. Signage	B. Raised characters not provided on sign C. Raised characters < 48" or > 60" above ground D. Braille not provided on sign G. Sign not located on the latch side of the door	Women's Locker Room	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Mount signs so that the baseline of the lowest tactile character is 48" min. above finished floor and the baseline of the highest tactile character is 60" max. above the finished floor.	1	\$232			
15	Randolph Intergenerational Community Center (RICC)	H. Signage	B. Raised characters not provided on sign C. Raised characters < 48" or > 60" above ground D. Braille not provided on sign G. Sign not located on the latch side of the door	Men's Locker Room	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Mount signs so that the baseline of the lowest tactile character is 48" min. above finished floor and the baseline of the highest tactile character is 60" max. above the finished floor.	1	\$232			
16	Randolph Intergenerational Community Center (RICC)	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Multipurpose Room 2	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
17	Randolph Intergenerational Community Center (RICC)	H. Signage	P. Signage lacks 18" by 18" clear floor space	Seniors Only Room	1	104	Priority 2	Navigational Issue	Relocate plant to provide a clear floor space of 18" min. by 18" min. at the sign.	1	\$0			
18	Randolph Intergenerational Community Center (RICC)	K. Operable Parts	A. Element not on an accessible route	Gym	2		Priority 1	Program Access	Ensure there is an accessible route to the rowing machine and that there is a 36" x 48" min. clear floor space next to the rowing machine and to at least one of each unique type of gym apparatus.	1	\$0			

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19	Randolph Intergenerational Community Center (RICC)	K. Operable Parts	D. Side reach > 54"	Dance Studio	2	206	Priority 3	Additional Access	Relocate coat hooks so that at least one coat hook is between 15" - 48" above the finished floor.	1	\$256			
20	Randolph Intergenerational Community Center (RICC)	K. Operable Parts	D. Side reach > 54"	Gym	2		Priority 3	Additional Access	Relocate coat hooks so that at least one coat hook is between 15" - 48" above the finished floor.	1	\$256			
21	Randolph Intergenerational Community Center (RICC)	O. Locker Room	Q. Bench < 24" deep	Women's Locker Room	1		Priority 3	Additional Access	Provide a bench that is 24" deep.	1	\$200			
22	Randolph Intergenerational Community Center (RICC)	U. Kitchens and Kitchenettes	A. Knee/toe clearance not provided at sink C. Countertop next to sink < 15" wide J. Plumbing underneath is exposed	Kitchen	1		Priority 1	Safety	Provide a sink with knee and toe clearance positioned for a forward approach. Ensure 15" min. width of knee and toe clearance are provided at the countertop next to the sink. Insulate or otherwise configure pipes to prevent contact.	1	\$4,106			
23	Randolph Intergenerational Community Center (RICC)	U. Kitchens and Kitchenettes	D. Knee/toe clearance not provided at cooktop H. Knee/toe clearance not provided at countertop M. Wall oven type not provided R. Clear floor space not provided at all appliances	Kitchen	1		Priority 1	Program Access	Provide a cooktop with knee and toe clearance positioned for a forward approach. Ensure 15" min. width of knee and toe clearance are provided at the countertop next to the cooktop. Ensure that a wall type oven is provided. Ensure a 30" x 48" clear floor space is provided at the cooktop and oven.	1	\$3,200			
24	Randolph Intergenerational Community Center (RICC)	B. Lavatory	E. Plumbing underneath is exposed	Women's Multi-User Toilet Room by 108	1		Priority 1	Safety	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	\$92			
25	Randolph Intergenerational Community Center (RICC)	B. Lavatory	E. Plumbing underneath is exposed	Men's Multi-User Toilet Room by 108	1		Priority 1	Safety	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	\$92			
26	Randolph Intergenerational Community Center (RICC)	B. Lavatory	E. Plumbing underneath is exposed	Men's Multi-User Toilet Room by 213	2		Priority 1	Safety	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	\$92			
27	Randolph Intergenerational Community Center (RICC)	B. Lavatory	E. Plumbing underneath is exposed	Women's Multi-User Toilet Room by 218	2		Priority 1	Safety	Insulate or otherwise configure pipes to prevent contact for at least one lavatory.	1	\$92			

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28	Randolph Intergenerational Community Center (RICC)	F. Dispensers	D. Dispenser acts as a protruding object	Women's Multi-User Toilet Room by 108	1		Priority 3	Additional Access	Relocate hand dryer out of the circulation path or provide a cane-detectable barrier under the hand dryer 27" max. above the finished floor.	1	\$353			
29	Randolph Intergenerational Community Center (RICC)	F. Dispensers	D. Dispenser acts as a protruding object	Men's Multi-User Toilet Room by 108	1		Priority 3	Additional Access	Relocate hand dryer out of the circulation path or provide a cane-detectable barrier under the hand dryer 27" max. above the finished floor.	1	\$353			
30	Randolph Intergenerational Community Center (RICC)	F. Dispensers	D. Dispenser acts as a protruding object	Men's Multi-User Toilet Room by 213	2		Priority 3	Additional Access	Relocate hand dryer out of the circulation path or provide a cane-detectable barrier under the hand dryer 27" max. above the finished floor.	1	\$353			
31	Randolph Intergenerational Community Center (RICC)	F. Dispensers	D. Dispenser acts as a protruding object	Women's Multi-User Toilet Room by 218	2		Priority 3	Additional Access	Relocate hand dryer out of the circulation path or provide a cane-detectable barrier under the hand dryer 27" max. above the finished floor.	1	\$353			
32	Randolph Intergenerational Community Center (RICC)	G. Shower Compartment	E. Grab bars not provided	Women's Locker Room	1		Priority 1	Program Access	Provide compliant grab bars depending on shower type.	1	\$898			
33	Randolph Intergenerational Community Center (RICC)	G. Shower Compartment	E. Grab bars not provided	Men's Locker Room	1		Priority 1	Program Access	Provide compliant grab bars depending on shower type.	1	\$898			
34	Randolph Intergenerational Community Center (RICC)	A. Drinking Fountains	L. Knee or toe clearance not provided	Near Lobby	1		Priority 1	Program Access	Provide knee and toe clearance, 27" min. high at drinking fountain for seated users. (Cost based on relocating the existing drinking fountain.)	1	\$2,028			
35	Randolph Intergenerational Community Center (RICC)	Glass Panels		Multipurpose Room 2	2		Priority 4	Enhanced Usability	Recommend providing an eye level visual manifestation on large glass panels to reduce risk of collision with glass.	1	\$0			

Town of Randolph: Priority for ADA Transition Plan - Town Owned Buildings

Priorities:

- Priority 1: Program Access* or Safety
- Priority 2: Navigational Issue
- Priority 3: Additional Access*
- Priority 4: Enhanced Usability

***Note:**

Some toilet rooms issues compromise Program Access. Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**

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Information Provided by Institute for Human Centered Design

Project Management for the Town of Randolph

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
1	Randolph Police Station	C. Off-Street Parking Lot or Garage	B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces O. Sign does not have the designation "Van Accessible" P. Sign bottom < 60" above finished grade	Police Station Entrance	Ext.		Priority 1	Program Access	Add the designation "Van Accessible" to the sign located at the van accessible space. Locate sign with the bottom of the sign 60" above the ground.	1	\$0			
2	Randolph Police Station	A. Means of Egress	O. Illuminated ISA symbol not provided (MAAB) B. Tactile exit sign not provided	Main Entrance/Exit	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$432			
3	Randolph Police Station	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Public Interview Room	1		Priority 3	Additional Access	Remove storage to maintain the required 18" min. clear floor space on the pull side of the door.	1	\$0			
4	Randolph Police Station	G. Elevator	L. Tactile stars not provided at main entry level	Level E Elevator Entrance	1		Priority 1	Program Access	Provide a tactile star on both sides of jambs at main floor. At other floors, provide appropriate number.	2	\$192			
5	Randolph Police Station	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Main Entrance	Ext.		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$0			

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Project Management for the Town of Randolph

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6	Randolph Police Station	N. Assembly Area	P. Assistive listening devices not provided	Roll Call and Training Room	1		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
7	Randolph Police Station	R. Detention Facilities	G. Clear floor space not provided at emergency shower	By Entrance to Holding Cells	1		Priority 3	Additional Access	Relocate trash bins to ensure a 30" min. by 48" min. clear floor space is provided at the emergency shower.	1	\$0			
8	Randolph Police Station	B. Lavatory	F. Mirror above lavatory w/reflective surface > 40"	Men's and Women's Toilet Rooms Near Break Room	1		Priority 3	Additional Access	Lower mirror so that the bottom surface is at 40" max. above the finished floor. Relocate paper towel dispenser so it is not mounted above the rear grab bar.	2	\$1,218			
9	Randolph Police Station	B. Lavatory	F. Mirror above lavatory w/reflective surface > 40"	Single-User Toilet Room by the Lobby Area	1		Priority 3	Additional Access	Lower mirror so that the bottom surface is at 40" max. above the finished floor.	1	\$256			
10	Randolph Police Station	C. Single-User Toilet	G. Side or rear grab bar < 33" or > 36" high	Women's Toilet Room Near Break Room	1		Priority 3	Additional Access	Mount side grab bars 33"- 36" above the finished floor. Relocate trash can to maintain the required 60" min. maneuvering clearance at the toilet.	1	\$396			
11	Randolph Police Station	C. Single-User Toilet	G. Side or rear grab bar < 33" or > 36" high	Men's Toilet Room Near Break Room	1		Priority 3	Additional Access	Mount side grab bars 33"- 36" above the finished floor.	1	\$396			
12	Randolph Police Station	C. Single-User Toilet	G. Side or rear grab bar < 33" or > 36" high	Single-User Toilet Room by the Lobby Area	1		Priority 3	Additional Access	Mount grab bars 33"- 36" above the finished floor. Relocate trash can to maintain the required 60" min. maneuvering clearance at the toilet. Relocate paper towel dispenser so it is not mounted above the rear grab bar.	1	\$396			
13	Randolph Police Station	A. Drinking Fountains	H. No drinking fountain provided for standing users	Near Roll Call	1		Priority 1	Program Access	Provide an additional drinking fountain for standing users or install a Hi-Lo drinking fountain.	1	\$4,028			
14	Randolph Police Station	Bench		Police Station Entrance	Ext.		Priority 4	Enhanced Usability	Recommend providing a stable, firm and slip resistant surface adjacent to the bench so an individual in a wheeled mobility or similar device can sit with his or her shoulders aligned with someone seated on the bench.	1	\$0			
15	Randolph Police Station	K. Baby Changing Table		Single-User Toilet Room by the Lobby Area	1		Priority 4	Enhanced Usability	When renovation occurs, recommend locating the baby changing table 48" max. above the finished floor.	1	\$0			
16	Randolph Police Station	Main Entrance		Main Entrance	Ext.		Priority 4	Enhanced Usability	Recommend providing an automatic door. (IHCD team was told by the officers who took the survey team through the building that both the officers and some visitors would like an automatic door at the main entrance. While the exterior door did not require excessive opening force, some visitors have had difficulty	1	\$0			

Town of Randolph: Priority for ADA Transition Plan - Town Owned Buildings

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Information Provided by Institute for Human Centered Design												Project Management for the Town of Randolph		
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1	Stetson Hall	C. Off-Street Parking Lot or Garage	A. Total # of parking B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces M. Running or cross slope at access aisle > 1:50 (2.00%) O. Sign does not have the designation "Van Accessible" P. Sign bottom < 60" above finished grade	Parking Lot	Ext.		Priority 1	Program Access	Reduce running or cross slope to be no steeper than 1:50 (2.00%). Add the designation "Van Accessible" to the sign located at the van accessible space. Locate signs with the bottom of the signs 60" min. above the ground and the top of the signs 96" max. above the ground.	1	\$0			
2	Stetson Hall	G. Entrance	C. Directional sign to accessible entrance not provided P. Threshold > 3/4" high	Secondary Entrance, Northwest Egress	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance. Alter threshold to be 3/4" high max.	1	\$0			
3	Stetson Hall	G. Entrance	D. International Symbol of Accessibility not provided R. Door requires > 15 lbs. of force to open	Main Entrance, Southeast Egress	Ext.		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA). Adjust closers so doors do not require more than 15 pounds of opening force.	1	\$0			

Information Provided by Institute for Human Centered Design

**Project Management for the
Town of Randolph**

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
4	Stetson Hall	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB) N. Automatic door opener not operable	Southeast Egress, Main Entrance	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. When the illuminated exit sign is repaired or replaced, provide an illuminated illuminated International Symbol of Accessibility (ISA). Repair the control for the door opener to ensure it is maintained in operable working condition.	1	\$3,492			
5	Stetson Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Northwest Egress	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	2	\$464			
6	Stetson Hall	B. Interior Access Route	B. Obstructed by protruding objects	Great Hall to East Staircase by Main Entrance, East Egress	2		Priority 1	Program Access	Provide a cane-detectable barrier under the automatic external defibrillator	1	\$306			
7	Stetson Hall	B. Interior Access Route	H. Accessible route not provided	Balcony	3		Priority 1	Program Access	Determination should be made as to whether it is technically feasible to provide an accessible route in compliance with the ADA Standards.	1	\$0			
8	Stetson Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	The Connector	1	110	Priority 3	Additional Access	Relocate the chair to maintain the required 18" min. maneuvering clearance at the pull side of the door.	1	\$0			
9	Stetson Hall	C. Doors, Doorways, & Gates	K. Threshold > 1/2" high	GAR Hall	1	112	Priority 3	Additional Access	Alter the threshold to be 1/2" high max. (Applies to all offices located on the first floor with thresholds that are higher than 1/2".)	10	\$1,500			
10	Stetson Hall	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Women's Multi-User Toilet Room	1		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
11	Stetson Hall	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Men's Multi-User Toilet Room	1		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
12	Stetson Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Kitchen	2		Priority 3	Additional Access	Relocate the trash can and the fire extinguisher to provide 18" min. pull side maneuvering clearance.	1	\$0			
13	Stetson Hall	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Family Multi-User Toilet Room	2		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
14	Stetson Hall	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Women's Multi-User Toilet Room	2		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			
15	Stetson Hall	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Men's Multi-User Toilet Room	2		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	1	\$0			

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Project Management for the Town of Randolph

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
16	Stetson Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Stage	3		Priority 3	Additional Access	Provide an automatic door opener or reverse the swing of the door if doing so provides 18" min, maneuvering clearance on the pull side of the door, (Price based on providing an automatic door opener.)	1	\$3,060			
17	Stetson Hall	E. Stairways	B. Handrail height < 34" or > 38" D. Handrails do not extend 12" from stairs L. Vertical clearance < 80" above finished floor	Northwest Staircase by West Egress	1		Priority 3	Additional Access	Alter so the handrails are 34"- 38" high above the floor. Top: Ensure handrails extend horizontally above the landing for 12" min.. Bottom: Ensure handrails extend to one tread depth beyond the last riser. It may be technically infeasible to adjust the vertical clearance. Consider adding signage that says, "Low Headroom" or, "Low Ceiling".	1	\$0			
18	Stetson Hall	E. Stairways	B. Handrail height < 34" or > 38" D. Handrails do not extend 12" from stairs N. Not maintained in operable working condition	East Staircase by Main Entrance, East Egress	2		Priority 3	Additional Access	Alter so the handrails are 34"- 38" high above the floor. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure handrails extend to one tread depth beyond the last riser. Repair stair treads to ensure stairs are maintained in operable working condition.	1	\$0			
19	Stetson Hall	E. Stairways	L. Vertical clearance < 80" above finished floor	East Staircase by Main Entrance, East Egress	2		Priority 3	Additional Access	It may be technically infeasible to adjust the vertical clearance. Consider adding signage that says, "Low Headroom" or, "Low Ceiling" or providing padding at stair entry.	1	\$0			
20	Stetson Hall	E. Stairways	B. Handrail height < 34" or > 38" D. Handrails do not extend 12" from stairs F. Handrails not continuous where required N. Not maintained in operable working condition	Northwest Staircase to Balcony	3		Priority 1	Program Access	Alter so the handrails are 34"- 38" high above the floor. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure handrails extend to one tread depth beyond the last riser.	1	\$0			
21	Stetson Hall	E. Stairways	B. Handrail height < 34" or > 38" C. Handrail not provided on both sides D. Handrails do not extend 12" from stairs	Secondary Entrance, Northwest Egress	Ext.		Priority 3	Additional Access	Alter so the handrails are 34"- 38" high above the floor. Provide handrail on one side. Top: Ensure handrails extend horizontally above the landing for 12" min. beginning above the first riser nosing. Bottom: Ensure handrails extend to one tread depth beyond the last riser.	1	\$0			

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**Project Management for the
Town of Randolph**

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22	Stetson Hall	E. Stairways	F. Handrails not continuous where required B. Handrail height < 34" or > 38"	Main Entrance	Ext.		Priority 3	Additional Access	Alter so the handrails are 34"- 38" high above the floor. Provide continuous handrails.	1	\$0			
23	Stetson Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	The Connector	1	110	Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
24	Stetson Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	GAR Hall	1	112	Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
25	Stetson Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign H. Non-glare finish and contrast not provided on sign	Family Multi-User Toilet Room	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Install a sign with a non-glare finish with characters that have a high contrast to the background.	1	\$232			
26	Stetson Hall	N. Assembly Area	P. Assistive listening devices not provided	Great Hall	2		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system. (Cost based on an assistive listening system for 250 people.)	1	\$3,941			
27	Stetson Hall	U. Kitchens and Kitchenettes	A. Knee/toe clearance not provided at sink R. Clear floor space not provided at all appliances	Kitchen	2		Priority 1	Program Access	Provide at least one sink in the kitchen with knee and toe clearance positioned for a forward approach, with a depth no greater than 8" and with faucet controls that can be used without tight grasping, pinching or twisting of the wrist.	1	\$3,094			
28	Stetson Hall	U. Kitchens and Kitchenettes	D. Knee/toe clearance not provided at cooktop F. Countertop > 34" high M. Wall oven type not provided P. Bottom of freezer > 44" height	Kitchen	2		Priority 1	Program Access	Provide a cooktop with knee and toe clearance positioned for a forward approach. Lower countertop to provide a work surface no higher than 34" with 15" width min. of countertop by the cooktop and sink that also has knee and toe clearance. Provide a wall type oven. Replace with a refrigerator that provides freezer space below 44". Note: See 521 CMR 32.8, kitchen figure 32b.	1	\$8,680			
29	Stetson Hall	D. Toilet Compartment	B. Inadequate maneuvering clearances	Men's Multi-User Toilet Room	1		Priority 3	Additional Access	Relocate trash can to maintain the required 60" wide min. clear floor space at the toilet.	1	\$0			

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**Project Management for the
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30	Stetson Hall	D. Toilet Compartment	D. Door has malfunctioning self-closing hinge U. Door pull not provided	Women's Multi-User Toilet Room	1		Priority 1	Program Access	Repair hinge. Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			
31	Stetson Hall	D. Toilet Compartment	D. Door has malfunctioning self-closing hinge U. Door pull not provided	Men's Multi-User Toilet Room	1		Priority 1	Program Access	Repair hinge. Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			
32	Stetson Hall	D. Toilet Compartment	B. Inadequate maneuvering clearances	Women's Multi-User Toilet Room	2		Priority 3	Additional Access	Relocate trash can to maintain the required 60" wide min. clear floor space at the toilet.	1	\$0			
33	Stetson Hall	D. Toilet Compartment	B. Inadequate maneuvering clearances	Men's Multi-User Toilet Room	2		Priority 3	Additional Access	Relocate trash can to maintain the required 60" wide min. clear floor space at the toilet.	1	\$0			
34	Stetson Hall	D. Toilet Compartment	D. Door has malfunctioning self-closing hinge U. Door pull not provided	Family Multi-User Toilet Room	2		Priority 1	Program Access	Repair hinge. Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			
35	Stetson Hall	D. Toilet Compartment	U. Door pull not provided	Women's Multi-User Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			
36	Stetson Hall	D. Toilet Compartment	U. Door pull not provided	Men's Multi-User Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			
37	Stetson Hall	F. Dispensers	B. Clear floor space not provided at accessory D. Dispenser acts as a protruding object	Men's Multi-User Toilet Room	1		Priority 3	Additional Access	Relocate the bench to provide a 30" min. by 48" min. clear floor space at the paper towel dispenser. Relocate dispenser out of the circulation path or provide a cane-detectible barrier under the dispenser 27" max. above the finished floor.	1	\$306			
38	Stetson Hall	F. Dispensers	D. Dispenser acts as a protruding object	Women's Multi-User Toilet Room	1		Priority 3	Additional Access	Relocate dispenser out of the circulation path or provide a cane-detectible barrier under the dispenser 27" max. above the finished floor.	1	\$306			
39	Stetson Hall	F. Dispensers	B. Clear floor space not provided at accessory D. Dispenser acts as a protruding object	Family Multi-User Toilet Room	2		Priority 3	Additional Access	Provide a 30" min. by 48" min. clear floor space or relocate dispenser. Relocate dispenser out of the circulation path or provide a cane-detectible barrier under the dispenser 27" max. above the finished floor.	1	\$306			

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41	Stetson Hall	F. Dispensers	D. Dispenser acts as a protruding object	Men's Multi-User Toilet Room	2		Priority 3	Additional Access	Relocate dispenser out of the circulation path or provide a cane-detectible barrier under the dispenser 27" max. above the finished floor.	1	\$306			
42	Stetson Hall	Signage		GAR Pool at The Hub	1	106	Priority 4	Enhanced Usability	Recommend providing compliant designation signage with raised characters and braille mounted on the latch side of the door at all permanent rooms that lack designation signage.	1	\$0			
43	Stetson Hall	Signage		Stair to Stage	2		Priority 4	Enhanced Usability	Recommend providing a directional sign, indicating where the stage is located.	1	\$0			

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1	Town Hall	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%) H. Running slope > 1:20 (5.00%)	Approaching Main Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%). Reduce running slope to be no steeper than 1:20 (5.00%).	1	\$0			
2	Town Hall	A. Exterior Access Route	M. Route not maintained in operable working condition	Town Hall Elevator Entrance	Ext.		Priority 1	Program Access	Ensure the accessible route is maintained in operable working condition.	1	\$0			
3	Town Hall	C. Off-Street Parking Lot or Garage	B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces G. Access aisle not provided	Parking-By Town Hall Elevator	Ext.		Priority 1	Program Access	Provide a van accessible parking space and marked access aisle that are both at least 96" wide, and provide a car space access aisle that is at least 60" wide. (Re-stripe).	1	\$0			
4	Town Hall	G. Entrance	C. Directional sign to accessible entrance not provided	Main Entrance	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			
5	Town Hall	G. Entrance	C. Directional sign to accessible entrance not provided	Town Hall Entrance - North Side	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$0			
6	Town Hall	A. Means of Egress	B. Tactile exit sign not provided	South Stairwell	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.	1	\$232			

Information Provided by Institute for Human Centered Design

**Project Management for the
Town of Randolph**

ID	Facility Name	Element	Issue/Physical Barrier	Location	Fl.	Rm.	Town Priority	Priority for Barrier Removal	Remedies	Quantity	Estimated Cost of Barrier Removal	Project Start Date	Project Completion Date	Responsible for Barrier Removal
7	Town Hall	A. Means of Egress	B. Tactile exit sign not provided	North Stairwell	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.	1	\$232			
8	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Main Egress to Stairs	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.	1	\$232			
9	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	South Exit to Tax Collector	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$432			
10	Town Hall	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Town Hall Exit -North Side	G		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$432			
11	Town Hall	A. Means of Egress	O. Illuminated ISA symbol not provided (MAAB)	Town Hall Accessible Exit Near Stairs	G		Priority 1	Safety	Provide an illuminated sign with the International Symbol of Accessibility (ISA).	1	\$200			
12	Town Hall	A. Means of Egress	P. Directional sign to accessible emergency exit not provided	Exit by Police Station	Ground floor		Priority 1	Safety	Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$232			
13	Town Hall	B. Interior Access Route	A. Route < 36" wide	Engineering	2		Priority 3	Additional Access	Ensure that a clear width of 36" min. is maintained at the accessible route.	1	\$0			
14	Town Hall	B. Interior Access Route	B. Obstructed by protruding objects	Lobby	1		Priority 3	Additional Access	Provide a cane-detectable barrier.	1	\$306			
15	Town Hall	B. Interior Access Route	B. Obstructed by protruding objects L. Vertical clearance < 80" above finished floor	Ground Floor Exit by Police	Ground floor		Priority 3	Additional Access	Provide a cane-detectable barrier underneath stair.	1	\$960			
16	Town Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Near Town Manager/HR	2		Priority 3	Additional Access	Relocate items to maintain the required 18" min. clear floor space on the pull side of the door.	1	\$0			
17	Town Hall	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Engineering Department	2		Priority 3	Additional Access	Relocate items to maintain the required 18" min. clear floor space on the pull side of the door.	1	\$0			
18	Town Hall	C. Doors, Doorways, & Gates	K. Threshold > 1/2" high	Main Entrance	Ext.		Priority 1	Program Access	Alter the threshold to be 1/2" high max.	1	\$150			

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19	Town Hall	E. Stairways	D. Handrails do not extend 12" from stairs	Elevator Entrance	G		Priority 3	Additional Access	Bottom: Ensure handrails extend to one tread depth beyond the last riser.	1	\$0			
20	Town Hall	G. Elevator	L. Tactile stars not provided at main entry level	Elevator	G		Priority 1	Program Access	Provide a tactile star on both sides of jambs at main floor. At other floors, provide appropriate number. Provide a tactile star at the main floor on the control panel within the car.	1	\$96			
21	Town Hall	H. Signage	A. Signage is not provided	Near Town Manager/HR	2		Priority 1	Program Access	Locate compliant signage alongside the door on the latch side.	1	\$232			
22	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Main Egress to Stairs	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
23	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Near Town Attorney	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
24	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Town Attorney	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
25	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign	Chapin Hall North Entrance	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
26	Town Hall	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Near Town Manager	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Mount signs so that the baseline of the lowest tactile character is 48" min. above finished floor and the baseline of the highest tactile character is 60" max. above the finished floor. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
27	Town Hall	H. Signage	B. Raised characters not provided on sign	Engineering Department	2		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign.	1	\$232			
28	Town Hall	H. Signage	G. Sign not located on the latch side of the door	South-Tax Collector	1		Priority 2	Navigational Issue	Locate the sign at permanent rooms alongside the door on the latch side.	1	\$0			
29	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Lincoln Room	1		Priority 2	Navigational Issue	Locate designation sign on the right side of the double door.	1	\$0			
30	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Clerk/Registrar Office	1		Priority 2	Navigational Issue	Relocate trash receptacle to provide a clear floor space of 18" min. by 18" min.	1	\$0			
31	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	South Stairwell	2		Priority 2	Navigational Issue	Relocate furniture to provide a clear floor space of 18" min. by 18" min.	1	\$0			
32	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Town Council	2		Priority 2	Navigational Issue	Relocate trash bin to maintain the required 18" min. by 18" min. clear floor space at the designation sign.	1	\$0			
33	Town Hall	H. Signage	P. Signage lacks 18" by 18" clear floor space	Engineering	2		Priority 2	Navigational Issue	Relocate stored items to provide a clear floor space of 18" min. by 18" min.	1	\$0			

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34	Town Hall	J. Service Counter	B. Counter > 36" high	Health Department	1		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
35	Town Hall	J. Service Counter	B. Counter > 36" high	DPW Superintendent's Office	2		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
36	Town Hall	J. Service Counter	B. Counter > 36" high	Town Council	2		Priority 3	Additional Access	Provide a counter that is 36" max. above the ground or finished floor.	1	\$880			
37	Town Hall	M. Dining or Work Surfaces	C. Knee or toe clearance not provided D. Top of dining/work surface < 28" or > 34"	Engineering	2		Priority 1	Program Access	Provide at least one work surface with 27" min. knee and toe clearance.	1	\$700			
38	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Lincoln Room	1		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
39	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Washington Room	1		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
40	Town Hall	N. Assembly Area	P. Assistive listening devices not provided	Chapin Hall	2		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
41	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Ladies/ Womens	1		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
42	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Men's Toilet Room - Lobby	1		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
43	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Men's Toilet Room	2		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
44	Town Hall	A. Overall Access	F. International Symbol of Acc. not provided	Women's Toilet Room	2		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$232			
45	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Women's Toilet Room	1		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
46	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Men's Toilet Room - Lobby	1		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
47	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Men's Toilet Room	2		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
48	Town Hall	D. Toilet Compartment	J. Side or rear grab bar < 33" or >36" high	Women's Toilet Room	2		Priority 3	Additional Access	Locate grab bars between 33"- 36" above the finished floor.	1	\$396			
49	Town Hall	D. Toilet Compartment	U. Door pull not provided	Men's and Women's Toilet Room - Lobby	1		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	2	\$140			
50	Town Hall	D. Toilet Compartment	U. Door pull not provided	Men's Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	1	\$70			

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51	Town Hall	D. Toilet Compartment	U. Door pull not provided	Women's Toilet Room	2		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight	1	\$70			
52	Town Hall	Chair		Women's Toilet Room	2		Priority 4	Enhanced Usability	Recommend ensuring that the location of the chair is maintained in a position that does not interfere with the maneuvering clearance at the toilet room exit door or with the accessible route to the toilet compartments.	1	\$0			
53	Town Hall	Designation Sign		Washington Room	1		Priority 4	Enhanced Usability	Recommend, if both doors are active, if a leaf is held open, make the other leaf the open door in order to provide a clear floor space of 18" min. by 18" min. at the sign located on the wall.	1	\$0			
54	Town Hall	Designation Sign		Chapin Hall	2		Priority 4	Enhanced Usability	Recommend, if both doors are active, if a leaf is held open, make the other leaf the open door in order to provide a clear floor space of 18" min. by 18" min. at the sign located on the wall.	1	\$0			

Town of Randolph: Priority for ADA Transition Plan - Town Owned Buildings

Priorities:
 Priority 1: Program Access* or Safety
 Priority 2: Navigational Issue
 Priority 3: Additional Access*
 Priority 4: Enhanced Usability

***Note:**
 Some toilet rooms issues compromise Program Access.
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

****IHCD Cost Estimation Notes:**
 - Cost of design is not included.
 - Does not include costs when note indicates future work.
 - Labor cannot be estimated for all remedies.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Cost based on a national average. Cost is not based on prevailing wage.
 - There is no cost noted when it's presumed to be a maintenance issue.
 - Does not include costs for accessibility renovation to outdoor areas or handrails.
Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.

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Project Management for the Town of Randolph

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1	Turner Free Library	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Main Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than	1	\$0			
2	Turner Free Library	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Near North Main Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
3	Turner Free Library	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Northwest Side Bike Rack	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
4	Turner Free Library	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%)	Near Memorial Street Ramp to Main Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%).	1	\$0			
5	Turner Free Library	A. Exterior Access Route	G. Cross slope > 1:50 (2.00%) H. Running slope > 1:20 (5.00%)	North Main Street Entrance	Ext.		Priority 1	Program Access	Reduce cross slope to be no steeper than 1:50 (2.00%). Reduce running slope to be no steeper than 1:20 (5.00%).	1	\$0			
6	Turner Free Library	A. Exterior Access Route	N. Accessible route not provided	War Memorial	Ext.		Priority 1	Program Access	Ensure an accessible route is provided.	1	\$0			
7	Turner Free Library	C. Off-Street Parking Lot or Garage	B. Total # of designated accessible parking spaces C. Total # of designated van accessible spaces F. Running or cross slope at space > 1:50 (2.00%)	Parking Lot	Ext		Priority 1	Program Access	Provide a van accessible parking space that is 96" wide min. with an access aisle that is 96" wide min. Provide identification signage with the International Symbol of Accessibility (ISA) and the designation "Van Accessible". Ensure the bottom of the sign is 60" min. above the ground and the top 96" max. above the ground. Reduce running or cross slope to be no steeper than 1:50 (2.00%) in all	1	\$0			

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8	Turner Free Library	E. Exterior Ramp	C. Running slope > 1:12 (8.33%) F. Handrails not provided at both sides if rise is > 6"	Main Entrance	Ext.		Priority 1	Program Access	Reduce running slope to be no steeper than 1:12 (8.33%). Provide handrails on both sides.	1	\$0			
9	Turner Free Library	E. Exterior Ramp	Q. Edge protection < 4" high	Memorial Street Ramp to Main Entrance	Ext.		Priority 1	Program Access	Provide edge protection that prevents the passage of a 4" diameter sphere, where any portion of the sphere is within 4" of the finished floor or ground surface.	1	\$0			
10	Turner Free Library	F. Exterior Stair	G. Handrail not provided on both sides	War Memorial	Ext.		Priority 3	Additional Access	Provide a handrail on one side.	1	\$0			
11	Turner Free Library	F. Exterior Stair	G. Handrail not provided on both sides	Northwest Side Egress Near Memorial Parkway	Ext.		Priority 3	Additional Access	Provide a handrail on one side.	1	\$0			
12	Turner Free Library	G. Entrance	C. Directional sign to accessible entrance not provided	Northwest Side Bike Rack	Ext.		Priority 1	Program Access	Provide a directional sign indicating the location of the nearest accessible entrance.	1	\$346			
13	Turner Free Library	G. Entrance	D. International Symbol of Accessibility not provided	Main Entrance	Ext.		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$0			
14	Turner Free Library	G. Entrance	D. International Symbol of Accessibility not provided	North Main Street Entrance	Ext.		Priority 1	Program Access	Provide a sign with the International Symbol of Accessibility (ISA).	1	\$0			
15	Turner Free Library	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	Main Entrance/Exit	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. When the exit sign is replaced with a new illuminated exit sign, provide an illuminated International Symbol of Accessibility (ISA).	1	\$432			
16	Turner Free Library	A. Means of Egress	B. Tactile exit sign not provided O. Illuminated ISA symbol not provided (MAAB)	North Main Street Egress	2		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. When the exit sign is replaced with a new illuminated exit sign, provide an illuminated International Symbol of Accessibility (ISA).	1	\$432			
17	Turner Free Library	A. Means of Egress	B. Tactile exit sign not provided P. Directional sign to accessible emergency exit not provided	Memorial Egress	1		Priority 1	Safety	Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit.	1	\$464			

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18	Turner Free Library	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	World Languages Room	2		Priority 3	Additional Access	Relocate the sofa to provide 18" min. maneuvering clearance on the pull side of the door.	1	\$0			
19	Turner Free Library	C. Doors, Doorways, & Gates	C. Maneuvering clearance(s) not provided	Women's Toilet Room	3		Priority 3	Additional Access	Relocate the trash can to provide 18" min. maneuvering clearance on the pull side of the door.	1	\$0			
20	Turner Free Library	C. Doors, Doorways, & Gates	M. Door requires > 5 lbs. of force to open	Women's and Men's Toilet Room	3		Priority 3	Additional Access	Adjust closers so doors do not require more than 5 pounds of force to open.	2	\$0			
21	Turner Free Library	H. Signage	B. Raised characters not provided on sign D. Braille not provided on sign G. Sign not located on the latch side of the door	Limited Use Limited Application (LULA) Elevator	1		Priority 2	Navigational Issue	Provide text with raised characters duplicated in braille on sign. Locate the sign at permanent rooms alongside the door on the latch side.	1	\$232			
22	Turner Free Library	H. Signage	International Symbol of Accessibility (ISA) not correct for toilet rooms	Girls' and Boys' Toilet Rooms	1		Priority 2	Navigational Issue	Remove sign with International Symbol of Accessibility (ISA) at these boys' and girls' toilet rooms as they are not accessible.	1	\$0			
23	Turner Free Library	H. Signage	L. Directional sign to access. toilet not provided International Symbol of Accessibility (ISA) not correct for toilet rooms	Girls' and Boys' Toilet Rooms	1		Priority 2	Navigational Issue	Install a sign indicating the location of the nearest accessible toilet room. (These toilet rooms have doors that are just 27" wide, and they lack the minimum required turning space and accessible plumbing fixtures.) Remove sign with International Symbol of Accessibility (ISA) at these boys' and girls' toilet rooms as they are not accessible.	2	\$464			
24	Turner Free Library	K. Operable Parts	D. Side reach > 54"	By Teen Room	3		Priority 3	Additional Access	Provide a coat hook 48" above the finished floor.	1	\$150			
25	Turner Free Library	N. Assembly Area	P. Assistive listening devices not provided	Shurtleff Room	3		Priority 1	Program Access	If audible communication is integral to the use of the space, provide an assistive listening system.	1	\$1,214			
26	Turner Free Library	T. Exterior Benches	A. No accessible route to one bench in area	Near Main Entrance	Ext.		Priority 1	Program Access	Relocate bench to an accessible route.	1	\$0			
27	Turner Free Library	B. Lavatory	B. Toe or knee clearances not provided	All Gender Toilet Room	1		Priority 1	Program Access	Provide at least one lavatory with knee and toe clearance positioned for a forward approach.	1	\$1,686			
28	Turner Free Library	C. Single-User Toilet	B. Flush control not on open side	All Gender Toilet Room	1		Priority 3	Additional Access	Relocate the flush control to the open	1	\$374			
29	Turner Free Library	D. Toilet Compartment	U. Door pull not provided	Women's and Men's Toilet Room	3		Priority 1	Program Access	Provide a door pull on each side of the door between 34" to 48" above the finished floor that does not require tight grasping, pinching or twisting of the wrist.	2	\$140			

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Project Management for the Town of Randolph

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30	Turner Free Library			North Main Street Entrance	Ext.		Priority 4	Enhanced Usability	Recommend providing a larger automatic door opener with a more visible International Symbol of Accessibility (ISA) or providing a larger symbol on the glass part of the door indicating a power door is present.	1	\$0			
31	Turner Free Library	Directional Sign to Nearest Accessible Exit		Memorial Street Egress to Stairs	Ext.		Priority 4	Enhanced Usability	Recommend providing text on the required directional sign guiding visitors to the nearest accessible exit that yields wording similar to, "Nearest Accessible Exit at Main Entrance"	1	\$0			
32	Turner Free Library	Glass Manifestations		Study and Meeting Area	2		Priority 4	Enhanced Usability	Recommend providing manifestation on glass to reduce likelihood of a collision with the glass surface.	1	\$0			
33	Turner Free Library	Power Door Control		Main Entrance	Ext.		Priority 4	Enhanced Usability	Recommend painting the International Symbol of Accessibility (ISA) on the automatic door control in a contrasting color to make the control more visible.	1	\$0			
34	Turner Free Library	Public Address System		Shurtleff Room	3		Priority 4	Enhanced Usability	Recommend, at the suggestion of the head librarian, providing a better public address system throughout the library.	1	\$0			
35	Turner Free Library	Staircase		Stairs From Floors 1 to 2	1		Priority 4	Enhanced Usability	Recommend providing contrasting color strips at the edge of each step at all	1	\$0			