



COMMUNITY PRESERVATION  
APPLICATION FOR FUNDING

2022 APR 28 P 4: 40

**PROJECT CONTACTS**

Applicant Name: Michelle Tyler

Applicant phone:

Email: mtyler@randolph-ma.gov

Group or Committee Affiliation (if any):

Contact Person/Project Director:

Names of governing board, trustees or directors:

Federal Tax ID (if non-profit)

**PROJECT INFORMATION**

Project Name: Stetson Hall Insulation

Project Category:  Historic  Open Space  Housing  Recreation

Site Address: 6 South Main Street

Property Owner: Town of Randolph

Projected Cost of Project: \$ 20,000

Summary Project Description:

Install insulation in the roof at the east end of Stetson Hall to fill an existing gap that allows snow and ice to melt off the main and porch roofs over the ramp/handicap access to the building.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

4, 28, 22

NOTE: Tax & utility payments MUST be up-to-date for an application to be reviewed



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*Each section below **MUST** be completed for all funding requests*

**Scope/ Concept of Project:**

This work was scheduled in 2008 during renovation but was never completed. A contractor will install insulation in the roof at the east end of Stetson Hall. This is expected to prevent/reduce the build up of icicles that form from snow and ice to melt off the main and porch roofs. These large ice buildups prevent use of the ramp/handicap access to the building and are a danger to any user of the access point.

**Goal(s):** Provide a list of broad goals of the proposed project

Improve safety of tenants/visitors to Stetson Hall. Reduce snow/ice/water impact on associated structures.

**Success:** How will the success of this project be measured?

**Projected Action Plan and Timeline:** Include project critical elements, expected expenditures, receipt of other funds/revenues.

Summer 2022 - acquire 3 competitive quotes for repair (The project is not subject to public bidding). Engage the services of a qualified contractor and complete work. All work will be completed prior to the start of winter 2022.

**Evaluation:** Describe how you will monitor progress toward meeting the stated goals.

Project oversight by town staff.

**Stewardship:** Indicate how the project will be maintained after CP funds have been spent. Provide a 5 year plan.

n/a

**Budget** Describe expected project costs including such things as personnel costs, operating expenses such as printing, postage, etc. Provide quotes (\*\*Refer to application bid requirements on page 1\*\*).

**Funding:** Detail additional funding sources that are available, committed or under consideration.

Town capital plan; Stetson Hall Trustee funding.

**Relevance:** Indicate how the project is important and relevant to the current and/or future needs of the Town.



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**Support:** Describe the level of support for this project. Include any letters/petitions.

**Restrictions:** Provide proposed deed restriction language. Note that funds will not be released until a deed restriction is in place.

**Support Documents:** Provide maps, existing & proposed site/floor plans, professional renderings for the property and/or structures affected.

**Other(if applicable):** Documentation that applicant has control over the site (P&S, option, deed); evidence that the project is in compliance with the zoning ordinance, other laws or regulations; evidence that the proposed site is free of hazardous materials.

### COMMUNITY PRESERVATION COMMITTEE USE:

Received On: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reviewed On: \_\_\_\_/\_\_\_\_/\_\_\_\_

Determination: \_\_\_\_\_

Date to Town Council: \_\_\_\_/\_\_\_\_/\_\_\_\_ CPC Chair: \_\_\_\_\_