



# TOWN COUNCIL MEETING

Monday, July 10, 2023 at 6:00 PM

Town Hall - Chapin Hall - 41 South Main Street Randolph, MA  
02368

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## AGENDA

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This is a hybrid meeting. The public is invited to attend this meeting in person or remotely, by telephone or computer access. This meeting is being posted pursuant to the state statute authorizing temporary remote participation as described here:

<https://www.randolph-ma.gov/DocumentCenter/View/1864/remotemeetings23>

Join Zoom Meeting: <https://us02web.zoom.us/j/86495385600>

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Please note that this Town Council Meeting will be video and audio recorded and will be broadcast, including over local cable and the internet. Any person, upon entering a council meeting or hearing for any purpose, including the purpose of participating, viewing, listening or testifying, grants permission to the Town Council to record and televise or otherwise publish their presence and testimony.

**A. Call to Order - Roll Call - Pledge of Allegiance**

**B. Moment of Silent Prayer**

**C. Announcements from the President**

**D. Presentations**

1. ADA Self Evaluation and Transition Plan from Planning Director Michelle Tyler and IHCD
2. Language Access Project from Planning Director Michelle Tyler

**E. Public Comments/Discussions**

**F. Motions, Orders, and Resolutions**

**G. Town Manager's Report**

**H. Old/Unfinished Business**

**I. New Business**

1. Council Order 2023-042: FY2023 Year End Transfers

[2.](#) Council Order 2023-043: FY2024 Transfer of ARPA Revenue Loss Funds for HVAC

**J. Correspondence**

**K. Committee Reports**

**L. Open Council Comments**

**M. Adjournment**

Notification of Upcoming Meeting Dates

July 24

August 7 and 21

September 11

October 16 and 30

November 6 and 20

December 11

**Council Order: 2023-042**

**Introduced by: Town Manager Brian Howard  
July 10, 2023**

To see if the Town Council will vote to approve the following FY23 year-end budget transfers:

General Fund:					
TRANSFER FROM			TRANSFER TO		
Department	Salary	Expense	Department	Salary	Expense
Town Manager	\$ 4,750		Elder Affairs	\$ 4,750	
Town Manager	\$ 23,570		Library	\$ 23,570	
Town Manager	\$ 23,800		Community Programs	\$ 23,800	
Town Manager	\$ 9,340		Assessor	\$ 9,340	
Town Manager	\$ 4,015		Technology	\$ 4,015	
Town Manager	\$ 15,412		Building	\$ 15,412	
Town Manager	\$ 3,420		Veterans	\$ 3,420	
Town Manager	\$ 2,280		Animal Control	\$ 2,280	
Town Manager	\$ 9,320		Health	\$ 9,320	
Town Manager	\$ 2,570		Conservation	\$ 2,570	
Blue Hills/Norfolk Aggie		\$ 1,989	Building		\$ 1,989
Blue Hills/Norfolk Aggie		\$ 4,000	Animal Control		\$ 4,000
Blue Hills/Norfolk Aggie		\$ 48,000	FICA/Retirement		\$ 48,000
Blue Hills/Norfolk Aggie		\$ 15,000	Fire		\$ 15,000
Blue Hills/Norfolk Aggie		\$ 700	Planning		\$ 700
Blue Hills/Norfolk Aggie		\$ 20,275	Community Programs		\$ 20,275
Subtotal	\$ 98,477	\$ 89,964	Subtotal	\$ 98,477	\$ 89,964
<b>Total Transfer \$ 188,441</b>			<b>Total Transfer \$ 188,441</b>		
Enterprise Fund:					
TRANSFER FROM			TRANSFER TO		
Department	Salary	Expense	Department	Salary	Expense
Water		\$ 23,280	Water	\$ 23,280	
Sewer		\$ 79,880	Water/Sewer Debt		\$ 79,880
Subtotal	\$ -	\$ 103,160	Subtotal	\$ 23,280	\$ 79,880
<b>Total Transfer \$ 103,160</b>			<b>Total Transfer \$ 103,160</b>		

**Explanation:** These transfers are needed so that departments may continue to submit or encumber obligations related to FY23.

**Council Order: 2023-043**

**Introduced by: Town Manager Brian Howard  
July 10, 2023**

**Transfer of ARPA Revenue Loss Funds**

To see if the Randolph Town Council will vote to transfer \$7,500 from the ARPA Coronavirus State and Local Fiscal Recovery Funds Revenue Loss for HVAC-related purchases, improvements, installation, and other related services.

**Explanation:** The Town ordered replacement parts for the AC system at the library in May. The parts are still not in from the manufacturer. The library had been using two home windowless AC units but they were not powerful enough to provide any substantial relief. We are now renting three commercial AC units for the library. We are taking the other units from the library and utilizing them at the Town Hall for the Finance and Building/Planning areas as the Town Hall AC unit is having issues in one section of the building.