RANDOLPH ONLINE PERMITTING SYSTEM GUIDELINES

www.randolph-ma.gov

1. **Fast and Easy**
2. **Eco-Friendly**
3. **Safe and Secure**

For your convenience, effective February 1, 2016, the Town of Randolph has adopted online permitting (via ViewPermit)for the submittal of applications for: Residential and commercial building permits, sheet metal permits, plumbing and gas permits, electrical permits and sign permits. Health permits including: Food establishment , swimming pools and haulers. If you do not own a computer or if you need assistance using a computer, both are available at the Town Hall.

Computer station terminals are located in the reception lobby of the Building Department in Town Hall or at the Library. Assistance can be obtained in the office or by contacting the Building Department at (781) 961-0921 or Health Department (781)-961-0924 during normal business hours. Office hours are Monday –Friday 8:30am-4:30pm.

Applicants will have the option of either paying for their permit online with Master Card and Discover Card or debit from a checking account via Paypal ***(Paypal charge of 2.9% + .30 cents per transaction)***. Although online payments are encouraged, the Town will accept checks payable to the Town of Randolph or cash.

APPLICANTS WHO REGISTER, (this takes less than 5 minutes) will benefit by the following:

• Convenient, fast and safe service.

• Much of the information will auto-fill on the permit application after your original registration.

• Have an ability to view the status of their application and comments.

• Edit an application before the permit is issued.

• Add attachments (plans, pictures, specs, license(s), certificates of insurance, etc.) to the application.

• Pay for the permit online.

• View inspection results.

• Track all permitting history including which permits remain open requiring final inspections or completed.

• Receive permits or Licenses and notifications via valid e-mail .

BOH ONLINE PERMIT AND PAYMENT SYSTEM

: **WEBSITE: WWW RANDOLPH-MA.gov**

On-line Permit Center

Randolph, MA

41 South Main Street, Randolph, MA 02368 . 781-961-0921

Powered by ViewPermit
Innovative permit management

Sign In

Email Address / User ID

jmcveigh@randolph-ma.gov

Don't have an account?
Click here to register

Password

••••••••

Log In

Forgot your password?
Enter your email address above then click here

We recommend using the following browsers: Microsoft Internet Explorer 11 or higher, Mozilla Firefox, Google Chrome, and Apple Safari

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On-line Permit Center

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jmcveigh@randolph-ma.gov (Business)

Select Application Type

Building

Electrical
(Contractor Only)

Gas
(Contractor Only)

Plumbing
(Contractor Only)

Mechanical
(Contractor Only)

Pool

Tobacco

Septage Hauler

Food Establishment

General License

1 Step 1 License Information | 2 Step 2 Goods & Services | 3 Step 3 Establishment | 4 Step 4 Additional Info

5 Step 5 Documents & Reqs | 6 Step 6 Preview

Food & Milk License Application at 47 MEMORIAL PKWY

Please take a moment to review the information below, then click the submit button.

✓ Submit Application

Permit Fee: $210

STEP 1: LICENSE INFORMATION

Address	Permit For	Length of Permit
47 MEMORIAL PKWY	**Retail Food 1001-5000 sq ft**	**Annual**

License Holder Information

Name	Address	City	State	Zip	Phone No.
Rite Aid Pharmacy 10183	**47 Memorial Pkwy**	**Randolph**	**MA**	**02368**	**(781) 961-1244**

Email	Business	Business Type	Business Owner	Person Responsible
tsweigart@riteaid.com	**No**	**Corporation**	**Maxi Drug Inc.**	**Paul a. Bergeron**

On-line Permit Center

Randolph, MA

Powered by

Close

Permit Fee:	**$210**
Total Fee:	**$210**

Your Signature

Type your full name

☐ By clicking on this check box, I hereby certify that I accept the submitted document and will note that the completion of the field above will act as my signature.

I also hereby certify that I am the owner of the property which is the subject of this application or the authorized agent of the property owner and have been authorized to make this application. I understand that when a permit is issued, it is a permit to proceed and grants no right to violate the State Building Code or any other code, ordinance or statute, regardless of what might be shown or omitted on the submitted plans and specifications. All information contained within is true and accurate to the best of my knowledge and belief. All permits approved are subject to inspections performed by a representative of this office. Requests for inspections must be made at least 24 hours in advance.

☐ I understand that I must schedule all required inspections upon the issuance of this permit.

Note: 'Express' applications will be issued instantly upon payment.

✓ Submit

Business)

1 Step 1
License Infor

5 Step 5
Documents &

Please take a mo

plication

Permit Fee: $210

STEP 1: LICENS

Address

47 MEMORIAL PKWY **Retail Food 1001-5000 sq ft** **Annual**