



Town of Randolph
41 South Main Street
Randolph, MA 02368

SIGN PERMIT APPLICATION

Inspectional Services & Planning
Phone: 781-961-0922
Fax: 781-961-0980

APPLICANT INFORMATION

Name			
Address			
Telephone		EMAIL	

SITE INFORMATION

Business Name			
Business Address		Zoning District	
Building Frontage		Tenant Frontage	

PROPERTY OWNER INFORMATION

Name			
Address			
Telephone		EMAIL	

SIGN COMPANY INFORMATION

Licensed Sign Contractor			
Sign Company Name			
Sign Company Address			
Telephone		EMAIL	

I certify that all information provided in this application form and any other information provided in support of this application is true and accurate, and that false information may result in a permit becoming null and void.

I certify that any alteration or change in plans made without approval of the Planning and Building Departments subsequent to the issuance of the sign permit shall constitute sufficient grounds for revocation of such permit.

TWO (2) SETS OF SIGN DESIGN DETAILS MUST ACCOMPANY ALL APPLICATIONS

Applicant Signature: _____

Date: ____/____/____

Contractor Signature: _____

Date: ____/____/____

Signs are subject to final inspection following installation.

SIGN #1 (Scaled rendering must be attached)

Type of Work (select one)				New Sign	Replacement	Relocation
Sign Type (select one)	Sign Dimensions			Illumination		
	Height	Width	Total SF	Direct (internal)		
Wall				Backlit/Halo		
Pole				Indirect (external)		
Ground				None		
Monument	Height from grade: _____ ft. (top of sign)			Colors (include specs or chips) 1. 2. 3		
Awning/Canopy	Height from grade: _____ ft. (bottom of sign)					
Projecting	Distance to property Line: _____ ft. (required for any ground/monument/pole sign)			Materials		
Changeable copy (manual)						
Changeable copy (electronic)						

SIGN #2 (Scaled rendering must be attached)

Type of Work (select one)				New Sign	Replacement	Relocation
Sign Type (select one)	Sign Dimensions			Illumination		
	Height	Width	Total SF	Direct (internal)		
Wall				Backlit/Halo		
Pole				Indirect (external)		
Ground				None		
Monument	Height from grade: _____ ft. (top of sign)			Colors (include specs or chips) 1. 2. 3		
Awning/Canopy	Height from grade: _____ ft. (bottom of sign)					
Projecting	Distance to property Line: _____ ft. (required for any ground/monument/pole sign)			Materials		
Changeable copy (manual)						
Changeable copy (electronic)						

APPROVALS

Planning	Building
Fee: _____	Cash Check#: _____