

**Minutes of the Charter Cap Resolution AD-HOC Committee Meeting
Randolph, Massachusetts**

Tuesday August 30, 2016 @ 6:00-8:00 PM

Administration Conference Room

PRESENT: Mr. Abdi Ibrahim; Ms. Rebecca Robateau; Mr. Kenrick Clifton-Town Council Representative; Mr. Keith Wortzman and Darcy Fernandes –Assistant Superintendent

CALL TO ORDER

MR. Ibrahim called the meeting to order at 6:05pm.

DISCUSSION

Mr. Ibrahim informed that the meeting tonight was scheduled for the preparations for the two upcoming meetings. First meeting will be at Washington Room in the town Hall on September 6, 2016 @ 7; 00 to 9:00 PM. This meeting was intended for TC and SC members.

The Second meeting will be in October 15, 2016 at Library @ 12 to 8 PM. The second meeting was intended for Community Outreach. The focus of these meeting is to discuss the impending statewide referendum question on the ballot on November 8 to raise the current cap on Charter Schools in the State of Massachusetts.

Mr. Wortzman and Ms. Robateau presented / discussed the layout of the conference rooms. Mr. Clifton later joined the discussion and suggested the layout of the room would as the following; the table in the middle of the room will sit the Moderator and the presenters. The side tables/front rows chairs are for TC and SC. The committee adopted Mr. Clifton's suggestion.

The committee discussed in length the procedures of the meeting, the format of the presentations and the items needs to facilitate the meetings such as room decorations, tent cards, escorts and the water. The committee agreed to send email to Nigel to be aware that the other counter party

will bring two presenters. The committee chose Mr. Wortzman the time keeper and Ms. Robateau as welcoming guesses.

Darcy Fernandes suggested the processing of the discussion as following:-

- Moderator will welcome both presenter and the guests
- Moderator will give the presenters one minute for introduction
- Each Organization will present 15 minutes presentation and Q&A for about 30 minute
- 2 munities to response to question and 1 minute to comment on question
- After presentation each organization will be given 2 minutes for closing statement.

NEXT STEPS: The committee agreed that the next meeting will on September 19, 2016 @ 6:00 PM.

ADJOURMENT

Mr. Ibrahim called for a motion to adjourn.

A **motion** was made by Mr. Clifton and **seconded** by Ms. Robateau to adjourn the Ad-Hoc Committee Meeting of August 30, 2016 at 7:45 pm. **Motion passed unanimously, 4-0.**

Respectfully submitted,

Abdi Ibrahim- Chair Ad-hoc Committee